

### March 13, 2017

The regular meeting of the Wessington Springs School District Board of Education was held on March 13, 2017 at 6:30 p.m. at the HS Learning Center with the following members present: Tonya Aldrich, Jeff Assman, Wade Christensen. Todd Grohs, Amber Kolousek, Gerry Orth and Sara Thompson.

Motion by Kolousek, seconded by Aldrich, to move into executive session for the purpose of conducting the Business Manager’s evaluation. All ayes, 0 naves. Carried

7:00 p.m. Back in regular session.

Public Forum: Sheridan Larson and Clay Wenzel presented a letter from Clay Busby encouraging the district to seriously consider a divider curtain for the middle of the gym.

Motion by Kolousek, seconded by Orth to approve the agenda as proposed. All ayes, no naves. Carried.

Motion by Aldrich, seconded by Christensen to approve the minutes of the regular meeting on February 13, 2017. All ayes, no naves. Carried.

No disclosures & requests for waiver were presented.

Resolution #2017-3 by Kolousek, seconded by Orth, to increase General Fund by \$1,537.36 in 10 4900 000 690 for the purpose of paying employee prior year payroll correction, to be financed with cash on hand. Aldrich, Assman, Christensen, Kolousek, Orth, Thompson – ayes. 0 naves. Carried.

The Business Manager recognized several groups/individuals for their contributions in the past few months to the FFVP program: 81 Enterprise, \$120.00, Weskota Foundation/AVERA, \$1,500.00 and American Bank & Trust for the Spirit Card, \$2,840.37; and Our Savior’s Lutheran WELCA, \$25.00, to the PASS program. She gave the financial report with the following balances on hand at the end of the accounting period February 28, 2017:

	General Fund	Cap Outlay Fund	Spec Education Fd	Pension Fund	Debt Serv Fd	Enterprise Fd
Beginning Balance	1,231,130.38	1,804,369.63	576,824.72	175,184.43	302,031.50	18,012.47
Taxes	25,222.47	17,432.98	10,061.25	409.08		
Interest	86.13	196.14	46.54	6.65		
Admissions	2,480.00					
Medicaid	1,014.83		175.00			
Miscellaneous/PASS/PK	745.55					1,508.00
County Taxes	2,864.34					
State Apportionment	21,151.85					
Bank Franchise	25,145.66					
Title I/REAP/IDEA/B23	8,931.00		7,146.68			
State Aid/Grants	77,142.00					
<b>Total to be accounted</b>	<b>1,395,914.21</b>	<b>1,821,998.75</b>	<b>594,254.19</b>	<b>175,600.16</b>	<b>302,031.50</b>	<b>19,520.47</b>
Disbursements	256,006.16	6,026.09	61,792.74			2,442.27
<b>Balance</b>	<b>1,139,908.05</b>	<b>1,815,972.66</b>	<b>532,461.45</b>	<b>175,600.16</b>	<b>302,031.50</b>	<b>17,078.20</b>
	Trust & Agency	School Lunch				
Beginning Balance	75,023.45	30,277.31				

Receipts	19,508.44	10,889.83
Disbursements	28,705.35	11,018.79
Balance	65,826.54	30,148.35

Motion by Thompson, seconded by Christensen to approve the above report as presented. All ayes, 0 nays. Carried  
 Motion by Assman, seconded by Thompson, to approve the following bills for payment: All ayes, 0 nays. Carried.

Administration		\$19,699.59
Instruction		130,290.65
Custodial		7,816.64
Transportation		9,694.49
Food Service		4,458.65
Employers Share: SS/Med		12,740.09
Retirement		9,929.09
Insurance		29,333.36
A-Ox Welding Supply Company	ag shop supplies	96.28
American Legion Post #14	flags	105.00
Ameripride Services Inc.	laundry services	256.68
Amkota Farm & Home Center	bus shop supplies/HS/ custodial supplies & repairs	695.39
Baker's Design	funeral flower arrangement	75.00
Cardmember Services	textbook/tech supplies	105.11
Chamberlain Schools	musical set pieces	350.00
City of Wessington Springs	electricity/sewer/water	6,426.50
CWD-Aberdeen	FFVP supplies	34.25
Darrell's Oil	gas/diesel	3,473.20
Days Inn Airport	lodging-Kolousek	56.00
NaLani Dunsmore	mileage	90.72
Gene Fastnacht	bus plug ins	14.00
Foothills Truck Services LLC	repairs	104.73
Great American Financial Services	copier maintenance	677.22
Humm Dinger Inc	diesel	63.45
Imprest Fund		
Jordan Odens	BB official	152.16
Josh Odens	BB official	90.00
Kevin Talley	BB official	90.00
Region Music Contest	vocal/band music contest registration	150.00
SDVBCA	coaches clinic registration	360.00
Stanley County School District 57-1	WR entry fee	100.00

Jim Bigelow	BB official	90.00
Matt Clark	BB official	179.04
Greg Blue	BB official	129.48
Tom Waage	BB official	90.00
Kim Zimmerman	BB official	90.00
Kerry Wenbourne	BB official	90.00
Bruce Schmiedt	student meals for State WR	186.00
J & M Specialties	repairs	3,549.35
Jensen's True Value	supplies	32.11
John's Service Inc	repairs	228.36
Jones Supplies	custodial supplies	805.37
L & M Sanitation	garbage services	320.00
Lewis Drug	office medical supplies	32.37
MARC	custodial supplies	445.06
Melissa Mebius	prior years PR retirement correction	1,537.36
Mid Central Education Cooperative	admin fees	1,487.97
Northwest Pipe Fittings Inc.	repairs	572.08
Office Peeps	supplies	205.98
Fran Peterson	hardcover & paperback library books	277.00
Professional Construction Services	building feasibility study services	1,512.00
Kay Reindl	bus plug ins	28.00
Santel Communications	technology services/computer	3,825.50
SDASBO	spring conference registration	50.00
SDHSAA	Region 3B WR loss	156.92
Sleep Inn Airport	Lodging-State WR	495.00
Springs Food Market	FFVP food/HS/MS/BB/custodial supplies	611.11
Sweet Grass	Parents Night/Inservice food	374.00
Tams-Witmark Music Library Inc	musical supplies	813.25
Total Construction Inc	repairs	237.00
True Dakotan	minutes/notices	378.03
Venture Communications	phones	632.97
Verizon Wireless	cell phones	244.60
Sandy Brueske	substitute	585.00
Gene Fastnacht	noon lunch runs	210.00
Craig Fonder	substitute	595.00
Kyle Gerlach	Assistant GBB coach	2,896.00
Joe Hettinger	OT hours for plumbing repairs	69.75

Annalesha Kalis	MS girls basketball coach	1,513.00
Joan Keyser	substitute	75.00
Tami Koskovich	substitute	732.90
Drew Kraft	MS BBB coach	1,526.00
Rick Larson	noon lunch runs/activity driving	338.85
Joey Mitchell	Assistant BBB coach	2,896.00
Lynn Ogren	substitute	183.27
Michael Poncelow	noon lunch runs	105.00
Darwin Reindl	activity driving	965.34
Cindy Rounds	substitute	75.00
Craig Shryock	activity driving	37.50
Josie South	interpreter services	309.20
Gloria Vavra	activity driving/sub route driver	225.75
Alan Walls	Head BBB coach	3,742.00
Natasha Waters	GBB/BBB cheer coach	718.00

**CAPITAL OUTLAY**

Great American Financial Services	copier/printer lease	514.14
Total Building	bus garage rent	700.00

**SPECIAL EDUCATION**

Behavior Care Specialists Inc	services	7,110.00
Fun & Function	supplies	161.54
Lifequest	services	564.82
Mid Central Educational Cooperative	services	10,040.46
Pro-Ed Inc	supplies	248.60
SD Dept of Human Services	services	1,569.89
Family #201702	mileage	127.68
Springs Area Bus	EC transportation services	145.00
Sandy Brueske	substitute	165.00
Pat Eagle	sped driver	70.00
Tami Koskovich	substitute	517.50
Lynn Ogren	substitute	162.42

**FOOD SERVICE**

Ameripride Services Inc	laundry services	100.40
CWD-Aberdeen	food	2,623.01

Springs Food Market	food	172.68
Variety Foods	food/supplies	3264.40
Twila Kotilinek	substitute cook	68.88
Janece Wetzel	substitute cook	109.25

The FY16 audit had only one written comment that was lack of segregation of duties which is common throughout SD small schools as we do not have the staffing to delegate duties to many people. The audit can be viewed on line at <http://legislativeaudit.sd.gov/reports/School/Wessington%20Springs%20School%20District%202016.pdf>.

Motion by Orth, seconded by Aldrich, to approve the FY16 Audit. All ayes, 0 naves. Carried.

Chuck McBride of Charles MacBride Architect and Dick Freske of Professional Construction Services presented the final draft of the feasibility study and facilities master plan to the Board. They thanked the Board and community for their input as this is a complex situation with two separate buildings/sites, shifting soils, sharing of one gym, etc. The Board thanked them for their efforts.

Jerry Spethman of D. A. Davidson presented information pertaining to limited tax Capital Outlay certificates, levies and financial impacts at varying amounts of certificate proceeds.

8:00 p.m. Bids were opened for the Football Field Bathroom Renovation Project. Bids received were as follows:

**Mueller Lumber Co. Option #1: \$25,572.00 Option #2: \$12,023.00**  
**Complete Contract Inc. DBA Complete Contracting Solutions Option #1: \$53,987.00 Option #2: \$39,669.00**

Motion by Christensen, seconded by Aldrich, to accept Option #2 bid for \$12,023.00 from Mueller Lumber Co. All ayes, 0 naves. Carried.

Motion by Assman, seconded by Orth to approve the 2<sup>nd</sup> Grade 2017-18 teacher contract of Dacia Bergeleen, \$36,200.00. All ayes, 0 naves. Carried.

Motion by Kolousek, seconded by Thompson, to approve open enrollment applications #2017-22, #2017-23 and #2017.24. All ayes, 0 naves. Carried.

Motion by Orth, seconded by Christensen to approve paying Josie South’s interpreter services, \$20/hour, through time clock. All ayes, 0 naves. Carried.

K-12 Principal Jason Kolousek and Dean of Instruction Carrie Azure reported parent teacher conferences were very well attended. The Enhance Student Involvement survey has been distributed and returned. Results are being compiled and studied by faculty as to student ideas/needs.

Business Manager Julie Kraft reviewed spreadsheets forecasting future revenues and expenditures as well as the 10-year Capital Outlay forecast, including the new FY21 cap of \$2,800/student. That will significantly limit our Capital Outlay revenue. We continue to monitor our progress towards the 30% General Fund cap for next year. Unless our enrollments stay steady, we will be using money from Capital Outlay in the future to supplement General Fund as allowed, up to the allowable 45% of capital outlay taxes collected. We will not be asking for an opt out in General Fund again in 2017-18, but it will return, at least partially, in 2018-19.

Supt. Witte discussed the 2017-18 calendar with the Board and student breaks in February and March were discussed.

Motion by Thompson, seconded by Christensen, to approve the 2017-18 calendar with Feb. 23, 2018 as the in-service day for that month. All ayes, 0 naves. Carried.

Supt. Witte discussed information he had about the soccer coop. The percentages of how expenses would be split will be discussed between the three schools. We would most likely buy the nets and goals as they would be located at our facility. The spring soccer program would fundraise to offset some costs, such as uniforms, goals, etc.

Motion by Christensen, seconded by Orth, to move forward with forming the soccer co-op with Woonsocket and Sanborn Central. All ayes, 0 naves. Carried.

Supt. Witte said he had visited with Jason Weber concerning the HS Clay Target League and that the school would not support this venture at this time, needing more time to discuss this decision and will revisit this request again sometime next fall.

Supt. Witte discussed 2017-18 preschool. We are planning to move to 5 half days of 4 year old preschool, with no 3 year old preschool. Students would need to be 4 years old by Sept. 1, following the same time frame as for kindergarten student enrollment. Stanna Olinger explained the need for preschool to help meet the standards expected of kindergarten students.

The Spring Valley School lease was discussed and the Board would be willing to sign another 5 year lease with Spring Valley for their school.

Strategic Planning committees continue to meet in preparation for the second planning session coming up in late April.

CORE is considering options for office space in Platte. One of the options being considered is developing a purchase or rental agreement with the Mid-Central building in Platte and possibly moving the Mid-Central office to the Stickney location until the business Mid-Central needs to conduct is completed.

Some discussion was brought by local patrons to consider the need for a less expensive, scaled down version of what we need to fix the MS/HS to without having to meet some areas of code. The Board will continue their work on facilities, but no decisions have been made. The Board is still gathering information.

Motion by Aldrich, seconded by Assman, to table discussion/action on the first section of Policy B Board Governance and Operation. All ayes, 0 naves. Carried.

9:50 pm Motion by Aldrich, seconded by Assman to move into executive session of as per SDCL1-25-2(2) for student and SDCL 1-25-2(1) for personnel issues. All ayes, 0 naves. Carried.

10:38 p.m. The Board reconvened into regular session.

Motion by Aldrich, seconded by Thompson, to accept the resignation from Doug South as AD & teacher, effective the end of the 2016-17 school year. All ayes, 0 naves. Carried.

Motion by Kolousek, seconded by Assman, to accept the letter of retirement from Fran Peterson as Librarian and Elementary Computer teacher, effective the end of the 2016-17 school year and thank her for her 37 years of service to the Wessington Springs School District. All ayes, 0 naves. Carried.

The April 2017 Board meeting will be TUESDAY, April 11, 2017 at 7 p.m. in the HS Learning Center.

Motion by Orth, seconded by Aldrich, to adjourn.