

WESSINGTON SPRINGS SCHOOL DISTRICT 36-2 EMPLOYMENT APPLICATION FORM

NAME: _____
Last First Middle

ADDRESS: _____
Street, Number or RFD City State Zip

TELEPHONE NUMBER: Home: () _____ Work: () _____

SOCIAL SECURITY NUMBER: _____ (optional)

POSITION(S) APPLYING FOR: _____

CIRCLE TYPE OF WORK YOU ARE INTERESTED IN:

Full-time Part-time Summer Temporary

EDUCATION

CIRCLE LAST YEAR COMPLETED: 8 9 10 11 12 13 14 15 16 17 18 +

LIST EDUCATION BEGINNING WITH MOST RECENT (college, high school, vocational, etc.)

NAME & ADDRESS OF SCHOOL: _____

DATES OF ATTENDANCE: _____ TOTAL HOURS _____

DATE OF GRADUATION: _____ DEGREE _____

MAJOR(S)/COURSE _____ MINOR(S) _____

NAME & ADDRESS OF SCHOOL: _____

DATES OF ATTENDANCE: _____ TOTAL HOURS _____

DATE OF GRADUATION: _____ DEGREE _____

MAJOR(S)/COURSE _____ MINOR(S) _____
NAME & ADDRESS OF SCHOOL: _____

DATES OF ATTENDANCE: _____ TOTAL HOURS _____

DATE OF GRADUATION: _____ DEGREE _____

MAJOR(S)/COURSE _____ MINOR(S) _____

WORK EXPERIENCE

BEGIN WITH YOUR PRESENT OR LAST EMPLOYMENT. COMPLETE FULLY, ESPECIALLY DESCRIPTION OF RESPONSIBILITIES/DUTIES. INCLUDE VOLUNTEER WORK.

NAME OF EMPLOYER: _____

ADDRESS: _____ TELEPHONE: _____

POSITION HELD: _____ ENDING SALARY: _____

DATES OF EMPLOYMENT: _____ HOURS/WK: _____

IMMEDIATE SUPERVISOR & TITLE: _____

REASON FOR LEAVING: _____

DESCRIPTION OF RESPONSIBILITIES/DUTIES: _____

NAME OF EMPLOYER: _____

ADDRESS: _____ TELEPHONE: _____

POSITION HELD: _____ ENDING SALARY: _____

DATES OF EMPLOYMENT: _____ HOURS/WK: _____

IMMEDIATE SUPERVISOR & TITLE: _____

REASON FOR LEAVING: _____

DESCRIPTION OF RESPONSIBILITIES/DUTIES: _____

NAME OF EMPLOYER: _____

ADDRESS: _____ TELEPHONE: _____

POSITION HELD: _____ ENDING SALARY: _____

DATES OF EMPLOYMENT: _____ HOURS/WK: _____

IMMEDIATE SUPERVISOR & TITLE: _____

REASON FOR LEAVING: _____

DESCRIPTION OF RESPONSIBILITIES/DUTIES: _____

ARE YOU WILLING TO HAVE YOUR PRESENT OR MOST RECENT EMPLOYER CONTACTED?

YES NO IF NO, REASON WHY: _____

DESCRIBE ANY SPECIFIC SKILLS OR REASONS WHY YOU WOULD BE ESPECIALLY SUITED FOR THIS POSITION: _____

LIST NAMES, ADDRESSES AND TELEPHONE NUMBERS OF THREE PERSONAL REFERENCES:

YOU ARE ENCOURAGED TO ATTACH ANY ADDITIONAL INFORMATION
(resume, transcripts, letters of reference, etc.)

Fingerprinting for background check is required. If no SD statutorily disqualifying conviction is identified at the State level, the fingerprints will be forwarded by the SD Division of Criminal Investigation to the Federal Bureau of Investigation for a national criminal history record check. If the applicant believes the criminal background result is incorrect or incomplete in any respect and the applicant wishes changes, corrections or updating of the alleged deficiency, the applicant should make application directly to the agency which contributed the questioned information or direct the applicant's challenge as to the accuracy or completeness of any entry on the applicant's record to the FBI, Criminal Justice Information Services (CJIS) Division, ATTN: SCU, Mod. D-2, 1000 Custer Hollow Road, Clarksburg, WV 26306.

Wessington Springs School District is an Equal Opportunity Employer

